STATINTL

Approved For Release 2001/08/07 : CIA-RDP78-07181R000200010016-9

		CONVERSIO	N SPECIFICATIONS	PAGE	1 of 2
PROJECT	•	SYSTEM	PREPARED BY	DATE	CONVERSION NO.
	STAFFING	STAFFING		27 Nov 72	45
REQUIREMENT	S / XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			<u></u>	

Assign new Organization Codes, Position Numbers, Position Sequence Numbers, Supervisor Codes, Position Title Suffix, and Emergency Relocation Codes employees in a Staffing position.

Assign new Military Occupational Codes to all military employees.
Assign the 'Old Position Location Code' to all employees in a position where
the 'Employee Location Code' does not equal the 'Position Location Code'.

Create a tape for all employees that are in Development Complement or Pending Reassignment.

Maintain counters for each category above to indicate how many employees were assigned each item.

Specification:

Using the Personnel/Position Status master and the Converted Position Records tape from the same month, match the positions and employees on PCR Control Number and Old Position Number.

- 1. Employees that do <u>not</u> match are in Pending Reassignment or Development Complement. These records are written to a separate tape for further processing (See Conversion Number 46). Military employees [2nd character, ID = J] in this category are assigned a new Occupational Code of 9999.99 prior to be written to the tape.
- 2. Employees that do match are assigned the following new items, if applicable:
 - a. Organization Code Assign new Position Organization Code
 - Position Number Assign new Position Number

DATA ITEMS / ATTRIBUTES		USE DICTIONARY	////////////////////YES N		
OLD	NEW	(FILE NAME)	MANUAL CODING REQUIRED		
			KEY PUNCHING REQUIRED		
			EAM PROCESSING		
			PROGRAM REQUIRED XXX		
			PROGRAM NO. & NAME		
			EB599L		
			RESPONSIBLE COMPONENT(S)		
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PROJECT		SYSTEM	PREPARED BY		DATE	CONVERSION NO.
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- c. Position Sequence Number Assign new Position Sequence Number
- d. Supervisor Code Assign new Position Supervisor Code if = 'S'
- e. Position Title Suffix Assign new Position Title Suffix if ≠ blank (₺)
- f. Emergency Relocation Code Assign new Position Emergency Code if = 'E'
- g. Occupational Code [1] If Military employee (2nd character ID = J) in

 Military Position (Position Type = M) -- Assign

 new Position Occupational Code.
 - [2] If Military employee in Non-Military (Position Type ≠ M) -- Assign 9999.99 to Occupational Code
 - [3] If Non-military employee -- Move old occupational Code to new Occupational Code
- h. Old Position Compare employee 'Station Code' to 'Old Position Location Code' -- If not equal, assign 'Old Position Location to employee record, UNICSS ENTLOYEE LOCATION CODE= 1999
- 3. Maintain Counters for each category above.
- 4. See attachments for PPSTAT and new SSN's in position record layout,
- 5. Record layout for Converted Positions is contained in Staffing Conversion #44.

DATA ITE	MS / ATTRIBUTES	USE DICTIONARY	////////////////////////YE	SNO	
OLD	NEW	(FILE NAME)	MANUAL CODING REQUIRED		
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PERSIGN WILL ACCOMPLISH ASSIGNMENT OF NEW SSN'S IN A LATER STEP.

Approved For Release 2001/08/07 : CIA-RDP78-07181R000200010016-9 IBM DIAGRAMMING AND CHARTING WORKSHEET Nov 72 . of <u>1</u> Application ASSIGNMENT OF NEW ORGANIZATIONS POSITION DATA TO EMPLOYEES Drawn By. Procedure 112 (CONVERSION #145) restros STATUS CONFEREN Positions THIS PROGRAM WILL MATCH POSITIONS AND EMPLOYEES MASTER TEC-705 ON PER CONTROL HUMBER AND OLD POSITION NUMBER. IALL EMPLOYEES IN VALID POSITIONS WILL RECEIVE THE FOLLOWING NEW ITEMS IN THEIR RECORDS ORGANIZATION CODE, POSITION NUMBER, POSITION SEQUENCE NUMBER, SUPERVISOR CODE, POSITION TITLE SUFFIX, AND EB599L EMEZGÉNCY RELOCATION COSE A EMPLOYEES THAT ARE IN DEVELOPMENT COMPLEMENT OR PENDING REASSIGNHENT ARE WRITTEN TO A SEPARATE TAPE FOR FURTHER PROCESSING. 3 ASSIGN NEW MILITARY OCCUPATIONAL CODES TO ALL HILITARY EMPLOYEES. A ASSIGN THE "NO POSITION LOCATION CODE" TO ALL EMPLOYEES POSITIONS INEW POS. DATE IN A POSITION WHERE EMPLOYEE LOCATION CODE DOES NOT COURL "DES POSITION LOCATION CODE" (CONVERSION # 16) THIS TROGRAM CHEEKS THE EMPLOYEES DIVISION COSE FOR CONVERT 991 OR 998. TO IF 997- IT WILL GENERATE A NEW DK ORG CODE + A LENSING SEA COUL ORGANIZAM RECORDS *45514# · PROFF' POSITION NUMBER Zalf 998-IT will GENERATE IN NEW PENDING TEASSIGNMENT OFF CODE + A PROFF POSITION NUMBER 3. IF NOT EQUAL TO 977 OR 977 - IT IS ASSUMED THE EMPLOYEE IS PERDING TO A DIVISION. THE EMPLOYEE 11 OLD/HEN E8599M OFFICE OLD DIVISION CODE HS MATCHED TO OLD DIVISION ORE CODE ON THE ORE TARE - THE PROGRAM WILL GENERATE A NEW DIVISION PENEMIC REASSIGNMENT ORE CODE + A CODES PROVE POSITION NUMBER PERCON MASTER (CONVERSION # 47) THIS PROGRAM CHECKS THE TYPE EMPLOYEE CODE AND OFFICE CODE: AND ASSIGNS A NEW POSITION NUMBER AND NEW ORGANIZATION CODE. TYPE FATLOYEES

A, 3, & C ARE MISSIGNED A "CCOFF" POSITION NUMBER DLD/ NEW EA949J AND CONTRACT EFFICE ORG CODE. TYPE EMPLOYEES OFFICE cores F, B, HEI MEE ASSIGNED A'NTOKE' POSITION NUMBER! AND -- A MISCELLANEOUS - PIFICE ORG = SODE, at RAC NOTE: THIS STEP WILL BE ACCOMPLISHED IN WINEW GAP'S CONTEZSION PROGRAM (EA9493) NOTE: 55N 3 (NEW) ARE NOT AVAILABLE WHEN THE ABOVE CONVERSION TAKES PLACE.

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IBM DIAGRAMMING AND CHARTING WORKSHEET _ of _____ Nov 72 Page 1 Application TurexING SSA'S TO ORGANIZATIONS E POSITIONS WITHIN GIA Drawn By Procedure 12 PERSIGN WILL ASSIGN NEW SEN'S TO THESE TAPES, IN LIEU OF EMPLOYEE SERIAL NUMBER, PRIOR TO BEING LOADED YNTO GIAL SSU'S IN Positions WINIU Pos. JATA THIS PROGRAM WILL INDEX THE SOCIAL SECURITY NUMBERS (SSN'S) TO THE NEW POSITION DATA BASE WHICH GIH 15 PRENIOUSLY ESTABLISHED IN GIM SYSLOAD. STATINTL 65 POSITION RECORDS ON DATA LIST APPROX 55NIS WILL BE TNIDENED TO POSITIONS POSITION DATA APPROX TO FLAXINUM WILL BE YNDEXED TO A BASE 97 SINGLE TOSITION 10 THIS PROGRAM WILL INDEX THE SOCIAL SECURITY NUMBERS GIH (SSH'S) TO THE DEVELOPMENT COMPLEMENT & PENDING SYSLOAD REASSIGNMENT ORGANIZATIONS ON THE ORGANIZATION DATA BASE WHICH IS PREVIOUSLY ESTABLISHED APPROX 6500 ORD RECS ON DATA LAST ORGANIZATA APPROX 700 D/O OR P/R 55NS WILL BE DATA BASE INDEXED IN THIS STEP APPROX 80 MAXIMUM WILL BE INDEXED TO A SINGLE ORG IN THIS STEP PERSONNEI NI NEW 10 THIS PROGRAM WILL INDEX THE SOCIAL SECURITY NUMBERS GIH (SSH'S) TO THE CONTRACT ORGANIZATIONS ON THE SYSLOAD ZATION - DATA BASE WHICH IS PREVIOUSLY 6500 ORG REGS ON DATA LUST \$TATINTL APREOX CONTRACT SSWIS WILL BE BEANIZATHA APPROX DATA INDEXED IN THIS STEP BASE APPROX 450 MAXIMUM WILL BE INDEXED SINGLE ORG IN THIS STEP

NOTE: HAVE TO ALLOW FOR APPROX 1500

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(PENDING REMSSIGNMENT TO OFFICE)